

## **Privacy statement**

This privacy statement explains how Alma Logistics BV (hereinafter – we) handles your personal data. We want to make sure you understand our policies and practices regarding the data protection. Therefore, we encourage you to read this privacy statement carefully.

### **We commit to protect your personal data**

We are committed to protect the security and confidentiality of your personal data. We use appropriate technical and organisational measures in such a manner that processing will meet the requirements of the national and European Union laws and ensure the protection of your rights.

If you have any questions about how we handle or protect your personal data, please do not hesitate to contact us using the details below.

### **What personal data is processed?**

We process your personal data because you use our services and/or because you provide these to us yourself. Below you will find an overview of the personal data we process:

- Company name
- First name and surname
- Address
- Telephone number
- E-mail address
- IP address
- Other personal data you actively provide, for example in correspondence and by telephone
- Bank account

### **Why we process your personal data**

Generally, you can visit our website without providing us with any personal information. We process your personal data for the following purposes:

- Processing orders/sales;
- Sending our price list;
- Be able to call or e-mail you if this is necessary to be able to perform our services;
- Inform you about changes to our services and products;
- We also process personal data if we are legally obliged to do so.

### **Cookies**

General visitor data is recorded on the website. Statistics are not linked to individual users. The statistics are kept by using Google Analytics, which can place a number of cookies on your computer for this. A cookie is a small text file that is stored in the browser of your computer, tablet or smartphone when you first visit our website. We only use analytical cookies.

### **How long we keep your personal data**

We will not retain your personal data any longer than necessary to fulfil the purposes outlined in this privacy statement. On the grounds of fiscal legislation however, we are obliged to retain personal data stated in documents involved in the administration of our business (such as invoices, order forms and packing lists) for 7 years.

### **To whom we will disclose your personal data**

In the ordinary course of business, we will share your personal data with companies that we hire to perform services on our behalf. In case of such personal data sharing we will enter into binding agreement with these vendors, which include data processing clauses to ensure that your personal data is always processed in accordance with applicable laws.

We do not sell your data to third parties and only provide this if necessary for the implementation of our agreement with you or to comply with a legal obligation.

### **What happens if the privacy statement changes**

We may update this privacy statement periodically at our discretion with new developments and/or changes in law or justice. We recommend that you regularly review this privacy statement when visiting our website.

### **Your rights**

You have the right to:

- Request access to the personal data we have from you;
- Request a rectification, erasure, restriction of processing of your personal data;
- Object to processing;

To exercise these rights, see the contact details below. In the event of any questions about this privacy statement you can always contact us:

Alma Logistics BV  
Gebroken Meeldijk 52  
2991 VD Barendrecht  
The Netherlands  
+31 (0) 180-697949  
info@almalogistics.nl  
Reg. nr Chamber of Commerce 24340012  
VAT nr NL811015828B01

### **Personal Data Authority**

If you have a complaint about the use of your personal data, you can submit a complaint to the Personal Data Authority by following this link: <https://autoriteitpersoonsgegevens.nl/nl>